



# Haileybury Malta

KS2/KS3 Teachers

For September 2023

Applications must be received by 18th March 2023



## About Haileybury Malta

It gives me great pleasure to welcome you to Haileybury Malta. The school itself, opening to pupils in Years 3-8 in September 2023, is in a glorious location with stunning views across the Maltese landscape and to the ancient walled city of Mdina. The following years will see the school open up to pupils aged 3-18 and will offer boarding. The restoration of the former Royal Naval Hospital in Mtarfa is currently being undertaken and will be one of the most spectacular school buildings in the world once complete.

Our sister school, Haileybury UK, will support our wonderful school as we open up to different year groups in the initial phases. We will follow a wholly British Curriculum, leading to the International Baccalaureate Diploma Programme for our VIth form pupils. The IB Programme will allow both our local and international students greater flexibility in their choice of university and the country in which they wish to study. English will be the main language throughout the school, and additional support will be in place for those pupils requiring it.

As well as academic excellence, Haileybury Malta pupils will learn to manage their own wellbeing and to develop the necessary skills needed in order to lead happy and fulfilling lives. Whilst pastoral support will be an area of particular focus, pupils will also benefit from opportunities to explore their passions and talents outside of the classroom with a rich co-curricular programme on offer.

This is a wonderful opportunity for talented, proactive, dedicated teachers to build on their experience and help shape the future of the school by ensuring that it is a hub of academic excellence and ambition right from the very first day it opens. Living in Malta offers many rewards, with its rich cultural history and presenting a plethora of outdoor activities.

To find out more about our vision, please visit [our website](#) and watch our [introductory film](#).

Interviews are expected to take place in late March in Malta and the UK, or online for candidates currently residing in another country.

I hope you can sense my excitement and wish to be part of this unique adventure.

**Louise Salmond Smith**  
Founding Head

[head@haileyburymalta.com](mailto:head@haileyburymalta.com)



**Job Title:** Teacher (Key Stage 2/3)

**Responsible to:** Deputy Head

### **Main Purpose of Job**

1. To teach various subjects in KS2/KS3 or offer a particular subject specialism.
2. To play a full part in the life of the School.
3. To take responsibility for a class.
4. There may be the possibility of being a subject head.

### **Key Responsibilities**

#### **Teaching and Learning**

- ◆ Teach various subjects to KS2/3 as required.
- ◆ Identify and adopt the most effective teaching approaches for KS2/3 pupils and keep abreast of contemporary educational issues
- ◆ Monitor teaching and learning activities in the classroom, take responsibility for a classroom and ensure that it remains a facility conducive to high quality education
- ◆ Identify and teach skills that will develop pupils' ability to work independently
- ◆ Be a class teacher with specific academic oversight and direct pastoral responsibility for a class.
- ◆ Prepare planning documentation, as required, in keeping with departmental schemes and policies.
- ◆ Utilise ICT in their teaching and develop cross-curricular links.

#### **Recording and Assessment**

- ◆ Set targets for raising achievement among pupils.
- ◆ Develop an understanding of learning needs and the importance of raising achievement among pupils.
- ◆ Maintain and use appropriate class assessment records. Standards and Quality Assurance
- ◆ Support the aims and ethos of the school, and contribute to and support the spiritual side of school life.
- ◆ Set a good example in terms of dress, punctuality and attendance.
- ◆ Attend and participate in Open Mornings.
- ◆ Uphold the School's behaviour code and uniform rules.
- ◆ Participate in INSET and undertake appropriate further training as part of the professional development programme.
- ◆ Attend team and staff meetings. Other duties and responsibilities
- ◆ Work as part of the KS2 team and be an active member of the Staff Room.
- ◆ Take an after-school activity as required.
- ◆ Share any specific areas of expertise, which would be beneficial for the running, or development of the school.
- ◆ Participate in the general day-to-day activities of the school as a whole and undertake a share of the staff duties. All staff are expected to attend Chapel, Departmental and Whole School staff meetings, Parents' Evenings, Open Days and Training days as required by the Head.
- ◆ Take occasional assemblies as required.
- ◆ Perform any other duties as identified to reflect changes in the job description and commensurate with the level of remuneration as requested by the Head/Deputy Head.

## Person Specification

Criteria	Essential	Desirable
Qualifications	Degree	British teaching qualification
Experience	Successful teaching in a British or International School	Evidence of managing resources Ability to lead a subject
Curriculum		
Teaching and Learning	Awareness of current developments in education and their implications for learners and teachers. Understanding of the process of performance management. Understanding of effective strategies for learning and teaching and evaluation. An interest in how pupils' learning can be extended at all levels.	Experience of classroom observations. Experience of monitoring and evaluating the quality of learning and teaching. Experience of teaching pupils for whom English is not a first language.
Standards of Achievement	Understand characteristics of high achievement and their evaluation. Understand the target setting process. Understand effective use of data to improve learning.	
Curriculum	Understand the effective planning of the curriculum including assessment for learning, recording and reporting to parents.	Experience and/or understanding of planning across at least a Key Stage.
Skills		
Relationships	Ability to establish and maintain good relationships. Commitment to the school's wider community	
Communication/ Interpersonal	Ability to communicate effectively, verbally and in writing. Resilient under pressure. Able to deal sensitively with people and resolve problems. Positive, enthusiastic and motivated approach.	
Technology	Competent in the use of ICT and proactive in keeping up with the latest technological innovations in education.	
Behaviour/Values	Commitment to the values and ethos of Haileybury Malta. Eagerness to investigate how children learn and in what contexts they learn best. Flexibility and approachable. Enthusiasm and a sense of humour. Willingness to take responsibility and to work both alone and as part of a team.	

Haileybury Malta is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment and behave accordingly. This role will involve daily contact with students.

This job description sets out the current duties of the post that may vary from time to time without changing the general character of the post or the level of responsibility entailed.

Haileybury Malta is an Equal Opportunities employer.

Successful candidates will benefit from an attractive package based on qualifications and experience.

Please send your [completed application form](#) and a covering letter to [head@haileyburymalta.com](mailto:head@haileyburymalta.com) by 18th March 2023.

